

Bob Hawke College Parents & Citizens Association Inc.



201021 - BHC P&C - General Meeting

2020 - Term 4 - Week 2

Meet in the Library for in-person meeting. Or via Zoom:

<https://us02web.zoom.us/j/89954782438?pwd=Y1FpRlVYVlI4c3phR2ZRS1dPYk9OQT09>

Meeting ID: 899 5478 2438

Passcode: 054132

When 21 Oct 2020 at 2:15 AM

Location: Bob Hawke College, Roberts Rd, Subiaco WA 6008, Australia

Chairperson Wayne Dropulich

Minute
taker Ann Conlon

Present Solmaz Beit , John Burke , Ann Conlon (Executive Committee, Vice President) , Wayne Dropulich , Nicholas Dufty , Amanda Faragher , Nads Fernandes , Malcolm Harrison , Amanda Jones , Adrian Lee , Annette Nisbet , Dipali Patel , Caz Shurmer , Meena Thiru , Meena Thiru , Claire Turpin , Melissa Twiss , Tina Watkins

Apologies Tahnee Davies

Minutes

1. Social Chat and General Q&A

2. Introductory Remarks

Before we begin, we would like to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

Welcome to all the parents and new members, and especially to the students from the board who are attending this evening.

We declare that there are sufficient financial members present to constitute a quorum for a General Meeting.

We declare the General Meeting open at 6:31pm.

3. Acceptance of Previous Minutes

WD proposed a motion.

That the minutes of the previous General Meeting on 8 September 2020 be accepted as true and correct.

Seconded by Lyssa

Motion Passed YES

4. Correspondence - In and Out

None

5. Principals Report

Items

1. Bag Storage

JB - Put out a request for Parent representatives to participate in an engagement process to discuss the bag storage challenge. Lockers in particular are an issue.

The school is working with the Board to address this and would like 3-4 P&C parents to be involved in the conversation, There will be a few meetings held after school during this term.

Want input from parents, staff and students as to what the actual issue is and how best to resolve.

Series of 4 meetings - discuss, present solutions and move forward forward to the end of the year.

AJ - query Board input as was mentioned at the last meeting that the Board was running a sub-committee to look at this issue.

JB- the school wants parents outside of the Board involved. Let Amanda Jones know if you want to be involved.

Goal is to come up with a solution and be able to communicate to the invested bodies.

Also the school wants to develop a mechanism to deal with future, other issues that it is likely to face.

2. Uniform

Overview of Dress Code rationale and responses to student out of uniform

(see below)

3. Business Plan Update

Meeting with Tahnee tomorrow to go over the plan to date. Has been a bit delayed but on the home stretch.

Will remain in draft form leading into next year.

To be considered at College Board meeting 28 October 2020

4. Building Update

The plans for Bob Hawke College Stage II have been approved. This will allow the project to proceed to tender as planned in mid-November with a pre caretaker contract award.

No decisions to be made 2 months prior to state elections.

Have surety of tender being awarded mid- Jan.

City of Subiaco has a meeting tonight about temporary hard courts location, discussion as to the best spot.

BHC needs 4 courts to be ready for start of 2021 and 6 courts to be ready for start of 2022

Some lack of synergy from Subiaco about their multi disciplinary leisure centre.

3 lots for development of Subi east, will be worked on next year. Will be working closely with Dev WA during these works. A big ticket item from April next year. Subi road will be knocked through to Haydn Bunton drive. Aware of children safety

Location of the Courts yet to be confirmed

5. Staffing

Positions Filled

Numerous positions available

- Learning support coordinator.

- Associate Principal -

AJ - if you are able to disclose that information, is BHC leaning towards a woman for that position (Associate Principal)?

JB - if all candidates are equal then would look to fulfil the diversity program as specified by the DoE.

Health & PE

English x 2

Maths x 2

Science x 2

HASS x 2

Italian - pending appointment to be made

Also will be looking for teachers for the following - Metal work, wood work, food technology, drama

Staff retreat 28/29 November - all staff will go on retreat for the start of the year. Last year

went to Vines. Want to get staff to understand the culture the school wants to create.
Opportunity for the new staff to understand the school culture better.

6. 2021 Enrolment

286 Enrolled Students as of 20/10

Around about 16 pending.

Estimate was 308 students for 2021 year 7s.

Will add a class group to Year 8 next year.

Will be 10-11 class groups for year 7 2021

Lyssa - when will borders/catchment areas become 'hard'.

John - If the numbers hit 2000 before due, then the catchments will be reviewed. Short and long term fixes for western suburbs.

Meena - does DoE have a central system to see if students doubled up.

JB - not so clear, rely on relationship with the other schools.

7. Celebration of Learning

Wednesday 16 December TBC

Applied to regional office to change school day.

Formal school reports to go out 16th Dec.

Grades and crew comments.

Parents invited to come on site to see what the students have been doing the past 12 months.

Art exhibition and performance. QR codes for parents to see what the school has been working on with the students.

More info going out over the next while.

 [2020.10.21_Principal_PC_Update_21_October.pdf](#)

6. School Board Report

Prepared by: Tahnee Davies, Chair BHC Board

- The Board has spent considerable time working on the BHC Business Plan 2021-2023, which is close to being finalised and printed, to be publicly released sometime this term.
- At the last board meeting (held in September), the Board discussed at length the issues raised in the Parent Communication Survey. A more detailed response from the College regarding those issues and how they will be addressed will be circulated later this term.
- The four Sub-Committees (Governance, Risk, Building & Amenities and Student Wellness) have all met at least once since the last P&C meeting. Relevant matters that have been addressed:
 - o The College Dress Code Policy is almost finalised.
 - o A Board Risk Register has been drafted and is in the review phase.
 - o The Bag Storage Working Group has drafted an engagement plan which requires College approval prior to implementation. This will occur in the next few weeks.
- The next Board meeting is Wednesday, 28 October at 6pm.
- The last board meeting of the year will be held in early December (date to be confirmed) and the College community and general public will be issued an invitation to attend the first annual BHC Board Public Meeting (as per the BHC Board Terms of Reference).
- The Board can be contacted via email at bobhawkecollegeboard@gmail.com.

7. P&C Presidents Report

Covered in Introductory remarks

No much to report.

Coming to end of the school year.

More on it next meeting.

Couple of events coming up - events committee will report on

8. Treasurers Report

See attached reports.

Added 15c, bank interest, to the account.

 [Term_4A_Account_Activity.pdf](#)
 [Treasurer's_Report_Term_4A.pdf](#)

9. Sub-Committee Reports

9.1. Events

Sub Committee Reports – Events

Date: October 21, 2020

Prepared by: Lyssa Twiss

Short and sweet this time around.

The events sub-committee held a meeting to organise the Family Fun Night on Friday, December 4 at 6pm. The to do list is well underway. We will meet again in week 4 to solidify plans. Move to allow the events committee to access up to \$1500, most probably less, to purchase/reserve/hold:

1. Movie screen (\$770 to hire) and licence

People have worked here before so Lyss has engaged them.

Biggest issue is copyright and choice of movie.

Amalgamated - will do 35% of tickets sales

Other company will have different options re monies and sales.

Quite a major expense so will have to change entrance.

Some issues to be covered to allow the alcohol.

Movie choices:

Harry Potter

School of Rock

The Goonies

Princess Bride

Pete's Dragon

Wall-E - as a 2nd option... and a few others...

AF - suggested the Dish.

There was a general feeling that in the current climate with the USA, this movie might not go down so well with some International students.

The final decision was that the Events Committee would watch the movies, Wall-E and The Dish and make an informed decision.

Funding for the event.

Want up to \$1500 wanted for the event.

Float, paella man, screen, slushy, liquor license ...

Motion for monies to be granted.

Passed with a show of hands.

2. Liquor license, good and services associated with serving alcohol

AC & AF offered to share relevant information from their experience with WLPS

3. Stalls: Coffee, slushy, paella, popcorn

We plan to break even. However, the movie license is expensive and may have to charge a small fee, working on \$6 per family, to cover this cost.

Other planned events:

1. End of year event: Explosion of house colours. Proposed for afternoon of Thursday, December 17, last day of Term 4.

Waiting to hear from various powers that be whether colours can be used on the school grounds.

2. Cookie Dough sale: to be organised in conjunction with Music sub-committee, any funds raised going to specific music program.

That's all folks.

9.2. Friends of Music

Sub Committee Reports – Music Parents Collective

Date: October 21, 2020

Prepared by: Caz Shurmer

Detailed minutes also attached below.

1. Change of name – approved “Music Parents Collective” (replacing the FoM title)

2. Term 4 Concert – Thursday November 19, 7pm (students to arrive by 6:15pm)

to be held in the gym. This will be a bit of an acoustic challenge but will allow for musician movement more fluidly

than the amphitheatre.

Hoping Ada Sound, music hiring company, will sponsor the event.

Coffee & tea before the event, whilst students set up.

Students will be the MC for the evening.

Future plan for older students to come MC the junior performances. This will be a paid privilege.

3. Community Grants and Budget – seeking grants. Budget to be prepared for presentation to P&C

To be discussed at the next meeting.

4. Music Performance Uniform – Liz Hamer to discuss with John Burke

5. Terms of Reference – Submitted for approval. Need to be passed.

P&C contribution to include monies directly for the Music programme.

Will be talked about at the next meeting.

Music committee will have their monies accounted under the P&C account.

 [FOM_-_Minutes_of_Meeting_14_Sept_2020.pdf](#)

9.3. Friends of Music Terms of Reference

Terms of Reference – Submitted for approval

Meena seconded the motion put by Caz to accept the Terms of Reference.

 [Terms_of_Ref_BHC_MP_Collective_2020_V1.0.docx](#)

Decision

Passed

9.4. Social Media

No items to report.

9.5. Fathering Project

Prepared by: Mal Harrison

- Welcome Event - we had our first night introduction in the lecture theatre in late September. We have formed a group of about 14 and are planning our first outing.
- First outing – November 15 at Matilda Bay.

10. Business Arising and General Business

10.1. Thank you to staff for cross-walk management

AC - Thanks to Adrian Lee and team who ensure our children and BHC students arrive at school safely. This has been noted by parents driving by, not from BHC, and shows the duty of care that the school has for its students. The parents very much appreciate your efforts in this direction.

10.2. Uniforms

JB - issue to deal with as a school community.

Why we have some problems at the minute and how to resolve and move forward.

It took about 9 months to create the dress code and sign off on it.

Initially, BHC was not too fussed about enforcing the uniform as too much going on then.

Now socks and shoes a challenge.

Took away the point in Compass to inform of any uniform infringements.

Then Covid hit and winter jacket availability became an issue.

Most schools have dress code issues, especially public schools.

BHC focus was to get jackets sorted and move forwards.

Worked through terms 2&3 to get dress code sorted.

All black shoes, socks to be white/black/grey (grey added in after Dipali pointed out that it is on school list. See below).

Really appreciate parents support to get black shoes next time they buy shoes. Makes it clearer for staff.

This is not an attempt to be elitist.

Not make a difference to the learning but may make a difference to the school culture. BHC really proud of the uniform and want others to be proud of it as well.

Kids with different coloured shoes (7 children to date) won't get detentions but will get continual support from the school.

'The management of kids should be gentle but consistent!'

Meena - suggestion for get student councillors/board to get involved in supporting those students challenging the uniform.

JB - good idea. Think that BHC may have missed the opportunity to get the students involved at the start but will not look into how best to get the students involved.

'We are different at BHC'

Dipali - isn't grey on the list as well. Also, maybe keep the choice to just one.

JB - Yes, grey is on the list

JB - the school Board has input into school uniform and religious education. Any changes need to go through and come from the Board.

Mal - what if students have special needs for their shoes. That could be a challenge

Tina (zoom) - Amanda voiced for Tina (and also her own thoughts), everyone acknowledged the initial request/information for the socks and shoes, but in line with other public high schools figured it wouldn't be enforced. A way to self express.

JB - BHC was too gentle and not very consistent with enforcing the uniform. We acknowledge that this was not the best way to have gone about it. Not pleased we are having an argument about uniform as so many other issues to discuss.

Need to be as clear as the school can be about what is expected of the community.

Lyss - is there a policy on tights

JB - yes, black or skin

Wayne - is the message clear to the incoming students.

JB & Adrian - Yes, as clear as we can be.

10.3. Voluntary Contribution Amount for 2021

Motion to accept voluntary contribution amount of \$100 per student for 2021

Seconded - Nick

Motion Passed? Yes

Not have a list of things for monies to go towards next year, a work in progress.

Exec worked on it the VC and looked into what other schools are asking:

Churchlands \$90

Shenton \$150

therefore:

BHC propose \$100

Are at the lower end but can change as the years go on.

JB - Nicole appreciates it. Reasonable amount, not exorbitant.

Lyssa - Lyssa, Nicole and Meena came up with a list of things that the school would like and the students would appreciate it during their time here.

Meena - parents would like to know the distribution of the funds

Lyss - big thing is that the earlier the contributions come in the earlier the money can be put to use.

eg - art exhibition would need cabinets or other items to properly exhibit works

Wayne - can the school take on the 'prompts/reminders' for the parents to contribute

JB - has to be passed by the Board. Will go out at end of November.

Meena - Nicole will give P&C monthly reports of money that comes in.

Annette (zoom) - will families with student in specialist programs have more contributions

JB - the bigger ticket items/subjects may have additional costs to be in the course.

Liz Hammer (music teacher) did share during the MPC meetings that the music programme has been well funded.

JB - BHC has been very fortunate, Churchlands has shared Kettle Drums. All about sharing.

AF - suggestion for VC to allow reduction for families with more than one child attending the school

Decision

Passed

10.4. 2nd hand uniforms and sustainability

AJ - a couple of parents have offered to help with the second-hand online shop. Thanks to Nadja who has offered to lead the initiative and is working with the Sustainable School Shop.

Nadja on zoom.

Also others offered to help and Amanda will connect you all.

Not trying to take away from uniform supplier , but it is standard to have a uniform second hand store.

10.5. Parent Engagement

Family Fun day volunteers - please contact Solmaz

11. Review of Current Meeting Tasks

Meeting closed at 7:56pm

12. Next Meeting

Week 7 Term 4, Wednesday November 25th

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of 201021 - BHC P&C - General Meeting on 21 Oct 2020

Summary of Matters Arising

Decisions

Item	Decision
------	----------

9.3	Passed
-----	--------

10.3	Passed
------	--------

Summary of Attachments

Attachments

Item	File Name
------	-----------

5.	2020.10.21_Principal_PC_Update_21_October.pdf
----	---

8.	Term_4A_Account_Activity.pdf Treasurer's_Report_Term_4A.pdf
----	--

9.2.	FOM_-_Minutes_of_Meeting_14_Sept_2020.pdf
------	---

9.3.	Terms_of_Ref_BHC_MP_Collective_2020_V1.0.docx
------	---

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [201021 - BHC P&C - General Meeting](#)