

Bob Hawke College Parents & Citizens Association Inc.



P&C AGM & General Meeting Term 1

When 19 Mar 2025 at 6:30 PM

Location: Bob Hawke College Staff Room, Bob Hawke College Staff Room

Chairperson Anthony Raykos

Minute taker Ann Conlon

Minutes

1. Introduction

Opened 6:36

Attendees: Nadia Auletta, Sarah Brown, Tracy Bolton, Anthony Raykos, Simon Farrell, Elizabeth Steck, Kirstin McGregor, Aimee Gaffney, Catia Malaquias, Ann Conlon, Yasmin Majidi, Claire Stevens, Swapnil Jagatap

2. Apologies

Leonie Allison

Amanda Jones

3. Table minutes from 2024 AGM & 2025 Term 1 Exec meeting

Minutes accepted for 2024 AGM, General meeting (Term 1) and Exec meeting

4. President's report

JB took us through the design of the Leaver's jacket, especially the artwork of the sleeve, which the P&C contributed \$5k towards.

Company that produced the jacket was very open to printing names in different languages.

 [President_Address_AGM_19_March_2025.docx](#)

5. Financial Report

Got a clean bill of health for the books

Books now accurately recorded.

To be tabled:

Required to provide solvency statement to next exec. - sure we are confident we can pay going forward.

About \$3.5k worth of admin expenses - BHC P&C has the funds for that

Exec met last week, agreed we are solvent and has been signed by Nadine (Treasurer) and Anthony (President)

Not received any voluntary contributions from the school yet

Mentioned that it is preferable to fund things as they happen rather than retrospective action

 [Financial_Statements_as_at_11_Mar_2025.pdf](#)

6. Subcommittee reports - 2024 ACTIVITY

6.1. Music

 [MUSIC_PARENTS_COLLECTIVE_REPORT.docx](#)

6.2. Events

6.3. Inclusion

 [2024_Review_-_Inclusion_Subcommittee_BHC_....docx](#)

6.4. Social Media

Reminder to try to promote EVERYTHING P&C supports/organises over the course of the school year.

Up to 1272 members on FB

 [Facebook_Report_for_P__C_-_2024_.docx](#)

7. Board Report

 [BHC_Board_Report_for_P_C_19_March_2025.pdf](#)

8. Principal Report

P&C - opportunity to develop relationships with community, was a bit challenging with Exec selection

Events allow school to meet community

Opportunity to negotiate challenging issues such as those that arose this past year - witnessed the school, board and P&C working together

Academic achievement - concentrate on having good teachers.

Naplan data comparative to like schools - a wee bit better in reading and writing than like schools

Numeracy a bit sticky but acceptable with like schools

Yr 12 Ss - on course to achieve WACE similar to like schools

Attendance fell last year. This is a focus for this year.

9. Election of Executive Committee

President - Nadine elected unopposed

VP - Ann elected unopposed

Secretary - Aimee & Ann sharing

Treasurer - TBD

Events - Leonie re

Music - Sarah renominated

Social media - Tracy

Inclusion - Yasmin

Decision

All new members accepted

10. Correspondence

ACNC note re information statement - still a work in progress. Have student number but not traffic number. Will keep an eye on it

Note from parent re road crossing and canteen queue -

Canteen - JB had spent that lunch on duty in canteen. Noted that students have to choose between oval and canteen in order to get lunch order in a timely manner

Student movement through the school is a work in progress

10.1. Query re queues for canteen at lunchtime - parent

Addressed above

11. Outstanding business from last meeting

11.1. Funding request form

Ann took this on - still working on it.

12. General Business

12.1. 2025 P&C Meeting Annual Calendar

Exec discussed the lay out of the meetings

Thought of changing the number of meetings per term

Term 1 - week 2 & week 7

Term 2 - week 2

Term 3 - week 2

Term 4 - week 2 & week 7

6 May Term 3

Proposing Tuesday for Term 2,

Term 3 - 31 July

Term 4 - 22 Oct and (Tues) 25 Nov

AGM 2026 - Wed 11 Feb

Proposed change of date of meeting

Decision

Propose to accept new dates - PASSED

12.2. Motion from Treasurer re signatories for bank

Nadie Pre, Ann VP and Aimee Sec - proposed to be signatories for bank account

Decision

Motion PASSED

12.3. Acceptance of Outdoor Ed funding

This was passed at the Exec meeting earlier in the term, after consultation with the P&C at large

Phys Ed team already informed of decision

13. Subcommittee Reports - IF NECESSARY

13.1. Events - Plan for Term 2 Family Quiz

Noted

14. New Business

15. Close of meeting

8:05

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of P&C AGM & General Meeting Term 1 on 19 Mar 2025

Summary of Matters Arising

Decisions

Item	Decision
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9.	All new members accepted
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12.1	Propose to accept new dates - PASSED
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12.2	Motin PASSED
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Summary of Attachments

Attachments

Item	File Name
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4.	President_Address_AGM_19_March_2025.docx
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5.	Financial_Statements_as_at_11_Mar_2025.pdf
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6.1.	MUSIC_PARENTS_COLLECTIVE_REPORT.docx
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6.3.	2024_Review_-_Inclusion_Subcommittee_BHC_....docx
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6.4.	Facebook_Report_for_P__C_-_2024_.docx
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7.	BHC_Board_Report_for_P_C_19_March_2025.pdf
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Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [P&C AGM & General Meeting Term 1](#)