

Bob Hawke College Parents & Citizens Association Inc.



221019 - BHC P&C General Meeting

BHC P&C General Meeting Term 4, week 2

When 19 Oct 2022 at 2:15 AM

Location: BHC Library, BHC library

Chairperson Wayne Dropulich

Minute taker Paul Devine

Present Leonie Allison , Ceridwen Clocherty , Ann Conlon (Executive Committee, Vice President), Kirstin McGregor , Zac Morrow , Bruce Philips , Anthony Raykos , Fisto Satianto , Elizabeth Tilmouth , Claire Turpin

Apologies Kirilie Mace , Yolanda Sun

Minutes

1. Social Chat and General Q&A

2. Introductory Remarks

Start at 6.32pm

Meeting declared open. Sufficient financial members to open and start meeting.

3. Acceptance of Previous Minutes

Wayne tabled previous minutes and seconded by Paul Devine. Motion moved and carried. All in favor by show of hands.

Decision

Previous minutes accepted

4. Correspondence - In and Out

Lucy Peach email. John Burke responded.

Delvene Mercer emails regarding process, logged. Amanda Jones responded with approval of Executive.

5. P&C Presidents Report

No report

6. School Board Report

- Congratulations and welcome to Alix Roberts, a BHC parent who was recently appointed to the BHC Board as a community representative for a one-year term (can be renewed annually). Alix has a great deal of experience and knowledge regarding student tertiary pathways and the board looks forward to benefiting from her expertise as we start looking at supporting our senior students with their life after school choices.

- The 2021 Annual Report was signed off recently and will be distributed to the BHC community soon.

- The next BHC Board meeting is to be held on Wednesday, 2 November 2022 in the BHC Boardroom at 6pm. We will be receiving updates from our sub-committees and discussing the draft Positive Behaviour Policy, 2022 NAPLAN results, next year's fees and charges and preferred House Names. All parents are welcome to attend as observers.

- The final BHC Board meeting for the year is to be held on Wednesday, 30 November 2022 at 6 – 8pm in the BHC Staffroom, followed by supper. This will be the annual Public meeting that all school boards are required to hold. All parents and community members are welcome (and encouraged) to attend. You will have the opportunity to address the board and ask questions during the meeting.

- The Board can be contacted via email at bobhawkecollegeboard@gmail.com.

 [BHC_Board_Report_for_P_C_191022.docx](#)

7. Treasurer's Report

Net Cash \$77,516.90 with additional \$12,184.91 pending from school. Current \$89,702

Wine and Cheese sales receipts \$3192- expenses minus profit of ~\$1200.

No further questions.

 [2022.10.19_BHC_PC_Treasurers_Report_as_of....pdf](#)

 [BHC_PC_Budget_2023_DRAFT.xlsx](#)

7.1. Motion - Parent Contribution amount for 2023 to remain unchanged at \$100

Motion proposed by Wayne

Set at \$100 per student as a voluntary contribution

A discussion was called for. Question was what was the take up - Answer 68% of students took it up. Around the same mark as last year. Shenton is around 70% take up. Churchland's higher at nearly 90% take up.

Question - does anything get sent out to parents about why the contribution and what it gets used for.

Nothing currently been done other than what is in the newsletter that is sent out.

Question- is it worth P&C sending out a notice at the start of the year explaining what was done last year with the money last year.

Question- is it worth having a prize for those that donate. Generally accepted that that is a good idea. Make it an exciting prize. P&C to think on this and discuss at next meeting.

Motion proposed- Seconded by Mal. Show of hands carried the motion.

Decision

Parent Contribution amount for 2023 to be \$100 - Pass

7.2. Motion - to approve Budget for 2023

Wayne proposed acceptance of 2023 budget.

Assumption on budgets

Wayne mentioned that it is a budget at this stage. Mal said it would be good to see a focus on technology next year rather than just the arts.

It was raised that the school bus was something that might be a budget item. Wayne asked if there was something that the P&C could do to assist that.

Mal suggested virtual headsets, drone tech, and others. Nichole said some of these techs are already there and or being considered.

Question- For a school that is good on inclusion there is not an emphasis on kids that are struggling and or disadvantaged. Maybe we could do something that was not for the high achieving students.

Amanda raised that the inclusion committee does this.

Zac has said that nothing or initiatives have been raised in the past. He would love to hear about parents ideas on this topic.

Nicole said it would be good to have some thinking on the point. p&c cannot contribute to staffing. There are specific items that the P&C can contribute to.

Question - has a breakfast club happened- Amanda said that it is a logistics intensive process and there does not seem to be a need as the school has addressed the needs in other ways as there were about ten students identified that might have a need.

Nicole raised that it might be nice to have come community training sessions.

Question- Maybe could the P&C fund something like yoga sessions for special needs students who cannot participate in general sports.

Wayne said that the budget might be able to consider

Wayne put the motion - Seconded by Leone. Show of hands past the motion

Decision

Budget for 2023 - Pass

8. Principals Report

Principal Report

P&C Meeting

Nicole standing in for John Burke.

19 October 2022

1. COVID-19 Update

COVID-19 mandatory isolation requirements have now been removed effective from Friday 14 October 2022. We have been working closely with the Department of Health to determine what the changes mean for you and your child/children as we learn to live with COVID-19. Anyone who is unwell is encouraged to take a RAT and stay home until symptoms resolve. Please contact your school if your child is absent due to illness.

People who test COVID-19 positive, are encouraged to stay home until symptoms resolve and register their positive RAT with Health. Anyone who is a close contact is encouraged to test daily for 5 days and only attend school following a negative RAT result. Mask wearing is also strongly encouraged during this time. Students and staff can wear a mask at school if they choose. Parents are asked to contact the College if they have any queries or would like to collect additional RATs.

2. Morning Tea

Thanks to the P&C Executive, the Inclusion Subcommittee and new parents for attending the morning tea on September 15 2022. We will look at ways of making the event more accessible going forward.

3. Stage II Progress

Construction over the last period has included:

Lower Ground Floor

- Ceilings continuing.
- Minor brickwork installation.
- Door Frames and Window Sub frames continuing.
- Theatre plant room works continuing.
- Wet area screeding completed.
- Floor Prep for Terrazzo complete.

Ground Floor

- Wall sheeting and flushing ongoing.
- Ceiling framing continuing.
- Theatre Ceiling sheeting ongoing.
- Face Brickwork to northern façade continued.

Southern Walkway Bondek cast

- Window Framing and spandrels commenced to north façade.

Level 1

- Stud framing ongoing.
- Sheeting and services to walls continuing.
- Ceiling framing commenced.
- Western core stair up to level 2 ongoing.
- Façade studwork commenced.
- Theatre Sheet roof parapet sheeting commenced.
- Theatre roof parapet sheeting continuing.
- Southern cantilever Bondek ongoing.
- Staircase 3 works to roof level ongoing.
- Walls and studs commenced.
- Roof flashings to grid 1-8.
- Walls studs commenced.
- Roof flashing 9-11 continuing.
- Top hats to underside of roof structure.

Fyreccheck sheeting to underside of roof.
Roof mech plant ongoing.
Ceiling services ongoing.
Solar panel installation complete.
Tower crane removed.
See "Two Week Look Ahead" attached.

4. House Naming Process

The House Naming Report will be presented to the College Board for endorsement at the next College Board Meeting.

5. Upcoming Events

19 October BYOD Parent Information Evening
21 October Telethon Quiz Night
26-27 October Wizard of Oz – BHC Musical
28 October Interschool Athletics Carnival
21 November Pupil Free Day
28 November Semester Two Music Concert
30 November Open Board Meeting
9 December Selective Art Exhibition
14 December Celebration of learning
15 December Last day of Term

Report from kids who participated in the millennium project- Report received and very interesting information and ideas about waste and transport. There are full reports that will be circulated.

Wayne asked a question- Morning tea was difficult for parents as because the time of day. There was a suggestion that it be done at the beginning of one of the P&C general meetings. Zac said it was focused at parents who come to the school during the school year and if P&C could be there before 5.30 and some nibbles so that it was inclusive and more of conversation starters.

 [Principal_P_C_Update_19_10.pdf](#)

Decision

9. Sub-Committee Reports - highlights only

10. Events - Events Lead

EVENTS REPORT OCT 2022

Wine and Cheese night

The event was held at the end of September in the gallery space of the school.

70 tickets were sold at a cost of \$40 per person and all tickets sold within the first week.

There were a number of other tickets allocated for members of staff and guests.

The event was planned as a community event for school families with an aim to cover all costs from tickets and wine sales. The figures are currently showing a profit of \$1197.00, however there are a few more expenses still to come in.

COSTS

Cheese, crackers and bottled water was supplied by European foods at a cost of \$872 and there was an additional charge of \$500 for the cheese experts presentation.

Wine was supplied by Mazza wines and Talisman wines with proceeds from wine sales at \$342.00. Thanks to both wineries for their expertise and assistance.

Glass hire for the event was \$478.00

DONATIONS

Thanks to events team for donations of dukkah, flowers & miscellaneous items and to our sponsors, Mary Street bakery of 40 loaves of sourdough bread and Sherwood springs olive oil

QUIZ NIGHT

Richard Spence has asked for the P&C to assist in the set up of the up coming Quiz Night on the 21st October. The P&C are also to provide a tea, coffee and soft drinks. Volunteers are needed to help move tables after 3pm on the day.

CELEBRATION OF LEARNING

The next event is the celebration of Learning at the end of term four, December 14. A Planning meeting is scheduled for Wednesday 26th October once more details are known.

Motion for a working budget of \$3000 for external vendors

Wayne congratulated the team for the wine and cheese night success. As the school grows so to will the events by number and size.

 [Bob_hawke_wine_and_cheese_school_budget_f....xlsx](#)

 [EVENTS_REPORT_OCT_2022.docx](#)

Decision

Celebration of Learning Event: Motion for a working budget of \$3000 for external vendors - Pass

11. Social Media

Sub-Committee: Social Media/Communications

Date: October 13th, 2022

Prepared by: Zac Morrow

- We have welcomed 18 new members in the P&C Facebook Group since the last general meeting on the 31st August, bringing the total to 861.

Zac asked if there are people interested in assisting that would be appreciated.

 [2022.10.13_BHC_P_C_Social_Media_Report.docx](#)

12. Music

MP Collective Report October 2022

Uniforms: Ongoing. Base designs viewed. Black culottes, male and female pants, black button up

long sleeve shirt and easy wash ¾ no buttons shirt. Designs being negotiated on tie and ¾ sleeve top.

Considering an indigenous design or a graphic design. Also considering one unisex top or anyone can

choose what uniforms they feel most comfortable in. Student feedback is being considered.

Semester 1, 2022 concert : Great success. A lot of positive feedback received about venue and high

standard performances. Thank you to everyone that participated and supported the evening.

Looking forward to the semester 2 concert Monday 28th November start time to be advised. Churchlands were very generous in allowing use of kitchen and facilities.

Piano: From fundraising and specific donations on the night \$916.59, will be set aside. A separate

account within the school accounts is able to be set up, specifically for piano funds. MPC to liaise

with Nicole Cooper for this.

The exact piano will be decided when the concert hall is completed. Needs of the school and wider

community, stage space, storage space and hall acoustics will need to be considered at this time. Comment from Zac and others was to aim high and look for a baby grand. -Suggested that space is a problem. Baby Grands are difficult to move and position.

MPC Funds: Remaining MPC funds to split approx. 50% piano, 50% support other large item requests

from music department, eg purchase of base clarinet \$3000.

There needs to be a separate account for piano donations. Nicole said that there was a system in place for that.

Mal asked how much is a piano- Answer - it depends on the piano and can be anything from \$30k to \$150k.

P & C support with funding for large ticket instruments : The music program is accepting 75 new

music students in year 7 2023. Previous intakes have been 45-50. BHC has a very high retention rate

of students and more instruments need to be purchased ahead of next year, to cater for this significantly high increase in students. Vibraphone (\$9000), Marimba (\$9000).

Next meeting: Date to be set after Semester 2 concert.

 [MPC_Report_October_2022.pdf](#)

13. Inclusion

See attached minutes of meeting.

Zac raised that they did want to do a survey but that has been put on hold as there are a lot of people in the college staff that are very busy at the moment.

The inclusion sub committee is keen to make themselves available to all who are organizing events so that inclusion can be embedded in that culture and the events themselves.

At the sports carnival there was a sensory tent that was very successful. This is a quiet space for students

There is a social justice club movie screening that is about to be done. The movie is "forget me not."

 [Minutes_Inclusion_Subcommittee_-_12_October.docx](#)

14. Fathering Project

Sub-Committee: Fathering Project

Date: 18 October 2022

Prepared by: Mal Harrison

General Updates.

- Due to limited interaction and support, I have determined to suspend all further activities of the fathering Project until further notice. I will be stepping down from this role and at the next AGM, from the P&C. This will require new leadership of the group to continue.
- Financial Item: No fee is requested to date.
- What's App group is still operational with 49 members. The admin of this can be passed on to the next group, if a team is established. Nicholas Duffy and Michael Cheng are also admin on the group.

Amanda suggested that we advertise it on the Facebook group. Mal said he is more than happy to support who might take it over.

Question- Is there a program for children who have no fathers or father figures. - Answer - there was no support for it in the past. Amanda suggested that the mandate really is to connect fathers with each others as there are many of these activities for mothers currently.

Suggestion was that could it be expanded to make it more accessible to all students.

 [Fathering_Project_report_20221018_2.docx](#)

15. Business Arising and General Business

There are a number of motions that need to be tabled.

15.1. Motion for spending - Heath Ledger Theatre costs - up to \$20,000

Motion put by Anthony - final motion for \$20,000

Anthony read the motion to the members present. It is a one off cost to rent the theatre and props. (this includes all staff and production people.)

The ticket monies is going to the overall cost of the production.

Mal raised is the P&C receiving acknowledgement for its sponsorship. - Maybe a sign up.

Ticket sales are going very well.

Motioned raised and put by Wayne. Seconded by Mal. Show of hands past the motion.

Decision

Motion - Heath Ledger costs - \$20,000 - Passed.

15.2. Motion for spending - lockers retrofit - up to \$15,000

The existing lockers are not big enough. Designed for small items. New ones will be larger capacity and able to store bags etc.

Three quotes were obtained. If successful then it may be rolled out further.

Anthony proposed- Seconded by Wayne. Show of hands past the motion

Decision

Motion - Lockers retrofit - \$15,000 - Passed

15.3. Motion for spending - Bike service stations - up to \$3,000

Anthony proposed the motion - Seconded Mal seconded. All in favor by show of hands.

Decision

Motion - Bike service stations - \$3,000 Passed.

15.4. Motion for spending - Library books - up to \$10,000

P&C committee has committed to annual donation. It is any resource for the library not just books.

Question- Last year it was 5,000 why is it larger- Answer - Bigger school and more students so demand is higher.

Anthony proposed the motion- Seconded Mal seconded. Show of hands past the motion.

Decision

Motion - Library Books - \$10,000 Passed by show of hands.

15.5. Motion for spending - Sustainability Club Bike class - up to \$1000

Question was is there specific training on how to use the installation. - Suggested that it might be good to reach out to bike shops to help with the training. These enquiries will go through the sustainability club.

Anthony proposed the motion for \$1000 - Seconded by Mal- show of hands pasted the motion

Decision

Motion - Bike class - \$1000 Passed by a show of hands.

15.6. Motion for spending - Musical Instruments - up to \$19,000

The exact instruments are to be identified depending on what is expected to be 80 new students coming into the program next year along with a very high retention rate.

Anthony proposed the motion- Seconded by Passed by the show of hands.

Decision

Motion - Musical Instruments - \$19,000 Passed by a show of hands.

15.7. Motion for spending - Music Composition - up to \$3000

commission the writing of a piece for the opening of the next buildings. It was anticipated that a local artist would write this and that the cost would be around this music. The school would own this piece.

It may incorporate local indigenous music as well.

Wayne proposed that the school needs to provide a scope. That the motion be deferred until then.

Decision

Motion - Music Composition - \$3000 Fail

15.8. Motion for spending - Celebration of Learning Event up to \$3000

Discussed earlier.

Proposal for \$3000

Anthony proposed the motion for \$3000- Seconded by Mal . Show of hands past the motion

Decision

Motion - Celebration of Learning - \$3000 Passed

15.9. Motion for spending - Telethon Quiz Night - up to \$500

Anthony proposed the motion of up to - Seconded by Mal. Past by a show of hands

Decision

Motion - Telethon Quiz Night - \$500 Passed by a show of hands.

16. Next Meeting - 23 Nov 2022 General Meeting

Meeting closed at 8.12pm

23rd of November as a general meeting.

17. Meeting declared closed

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of 221019 - BHC P&C General Meeting on 19 Oct 2022

Summary of Matters Arising

Decisions

Item	Decision
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3.	Previous minutes accepted
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7.1	Parent Contribution amount for 2023 to be \$100 - Pass
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7.2	Budget for 2023 - Pass
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10.	Celebration of Learning Event: Motion for a working budget of \$3000 for external vendors - Pass
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15.1	Motion - Heath Ledger costs - \$20,000 - Passed.
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15.2	Motion - Lockers retrofit - \$15,000 - Passed
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15.3	Motion - Bike service stations - \$3,000 Passed.
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15.4	Motion - Library Books - \$10,000 Passed by show of hands.
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15.5	Motion - Bike class - \$1000 Passed by a show of hands.
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15.6	Motion - Musical Instruments - \$19,000 Passed by a show of hands.
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15.7	Motion - Music Composition - \$3000 Fail
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15.8	Motion - Celebration of Learning - \$3000 Passed
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15.9	Motion - Telethon Quiz Night - \$500 Passed by a show of hands.
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Summary of Attachments

Attachments

Item	File Name
6.	BHC_Board_Report_for_P_C_191022.docx
7.	2022.10.19_BHC_PC_Treasurers_Report_as_of....pdf BHC_PC_Budget_2023_DRAFT.xlsx
8.	Principal_P_C_Update_19_10.pdf
10.	Bob_hawke_wine_and_cheese_school_budget_f....xlsx EVENTS_REPORT_OCT_2022.docx
11.	2022.10.13_BHC_P_C_Social_Media_Report.docx
12.	MPC_Report_October_2022.pdf
13.	Minutes_Inclusion_Subcommittee_-_12_October.docx
14.	Fathering_Project_report_20221018_2.docx

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [221019 - BHC P&C General Meeting](#)